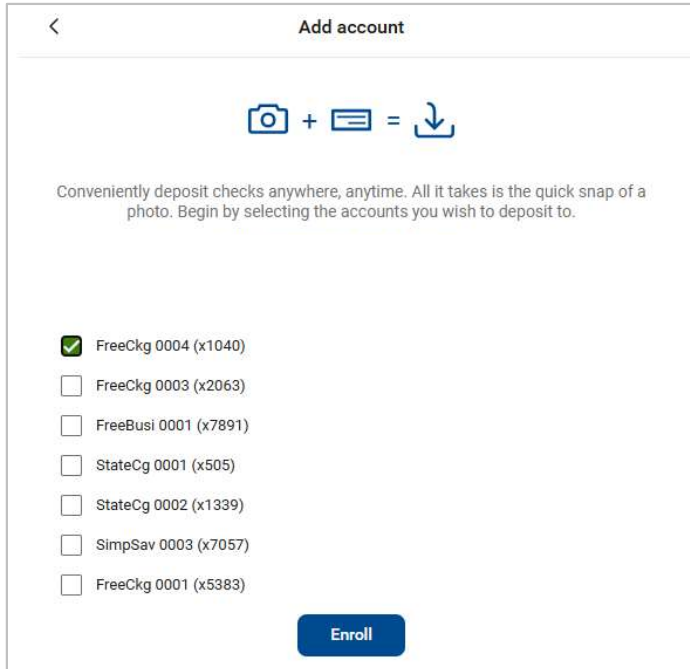


Remote Deposits

Deposit checks from anywhere using your mobile device.

Enrolling in Remote Deposits

1. From the Dashboard, navigate to the **Remote deposits** on the left hand menu and select the accounts to enroll.
2. Click **Enroll**.
3. Click **Ok** on the confirmation screen.

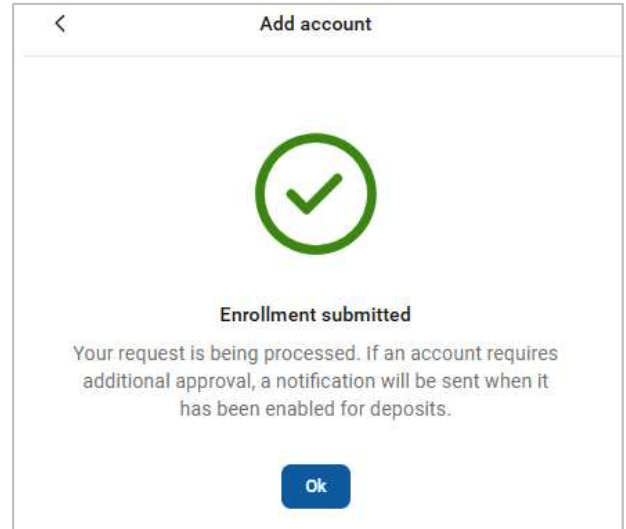


Add account

Conveniently deposit checks anywhere, anytime. All it takes is the quick snap of a photo. Begin by selecting the accounts you wish to deposit to.

☒ FreeCkg 0004 (x1040)
☐ FreeCkg 0003 (x2063)
☐ FreeBusi 0001 (x7891)
☐ StateCg 0001 (x505)
☐ StateCg 0002 (x1339)
☐ SimpSav 0003 (x7057)
☐ FreeCkg 0001 (x5383)

Enroll



Add account

Enrollment submitted

Your request is being processed. If an account requires additional approval, a notification will be sent when it has been enabled for deposits.

Ok

You will receive a notification once your request has been approved. The account status will change from **Account pending approval** to **Enrolled**.

Submitting a Remote Deposit

Use this to deposit a check via a mobile device.

1. Download and open the Embold Credit Union Mobile app.
2. Click **Deposit** from the Dashboard.
3. Enter the check amount and click **Continue**.
4. Tap the screen to take pictures of the front and back of the endorsed check and click **Continue**.
5. Click **Submit**.

Viewing Remote Deposits

Recent mobile deposits will appear on the Remote deposits card on the Dashboard or on the Remote deposits page.

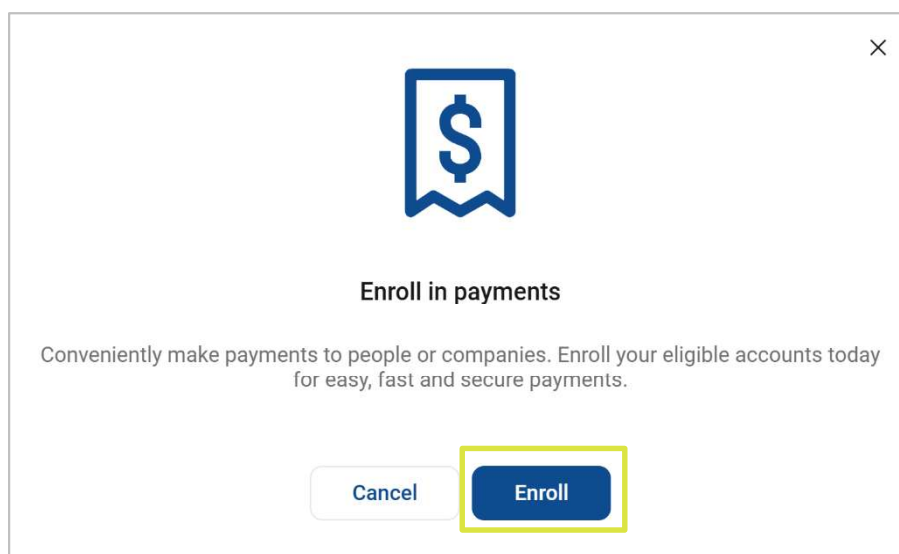
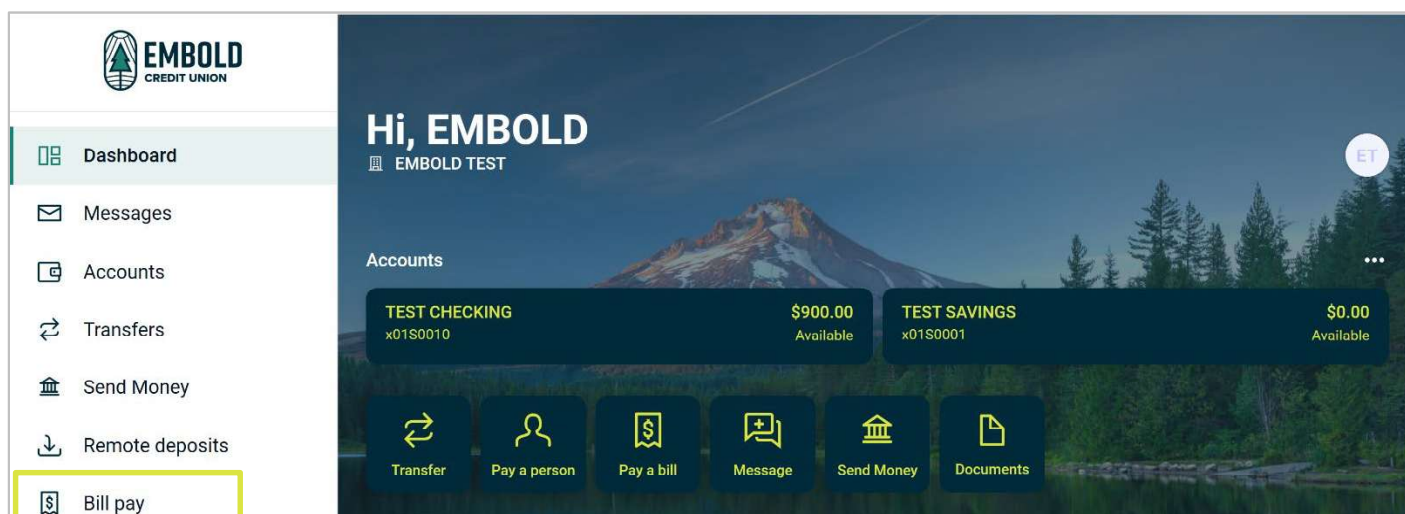
✓	Command 0132 (x3668) Accepted	\$1,573.85 Apr 29
✓	Command 0074 (x2559) Accepted	\$176.00 Apr 29

Bill Pay

Use this feature to pay a business or a person from one of your accounts.

Enroll in Bill Pay

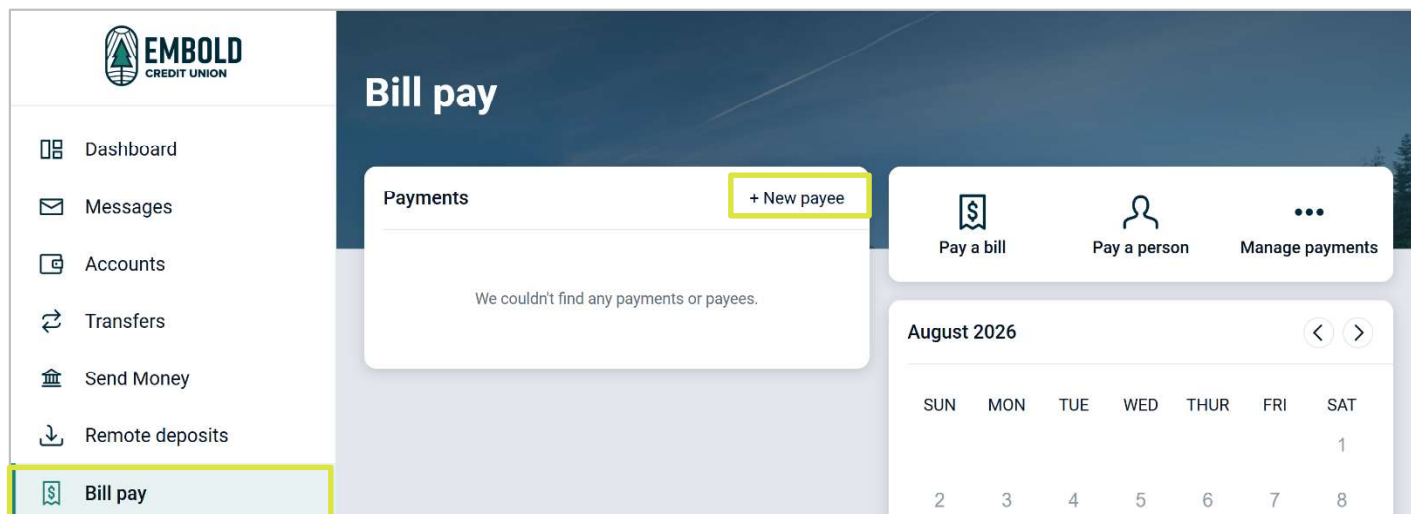
1. Select **Pay a bill** and click **Enroll**.



Add a Payee

Add a Company

1. Click **Bill Pay** from the navigation menu or the Dashboard quick action buttons.
2. Click the **+ New payee**.



3. Select **Company** for the payee type.
4. Enter the payee's name, phone, your account number, and their address.
5. Click **Submit**.

PLEASE NOTE: You may be prompted to authenticate.

The payee will appear under the payees tab on the Bill Pay page.

Add a bill

Payee name

Payee nickname (optional)

Phone number

Account number

Name on bill (optional)

Payee address

Street line 1

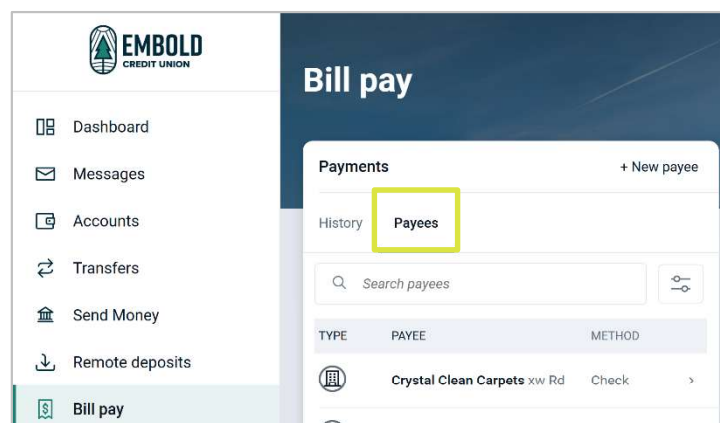
Street line 2 (optional)

City

State

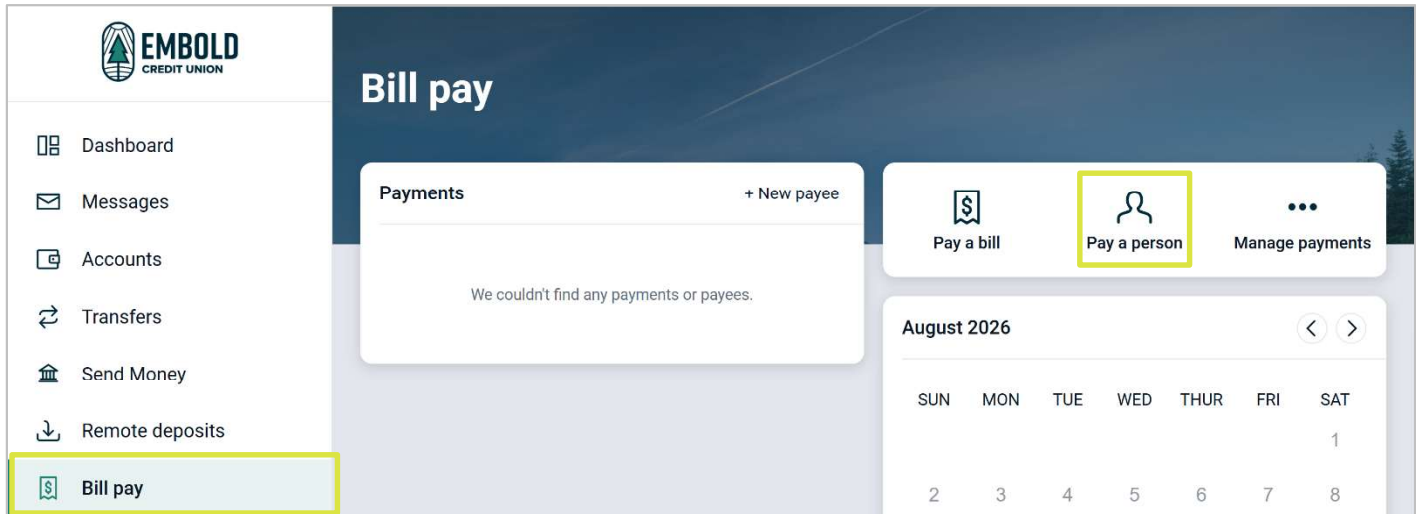
Zip

Submit



Add a Person

1. Select the Bill Pay menu and click **Pay a person**. You can also select the Pay a person Quick Action button from the Dashboard.

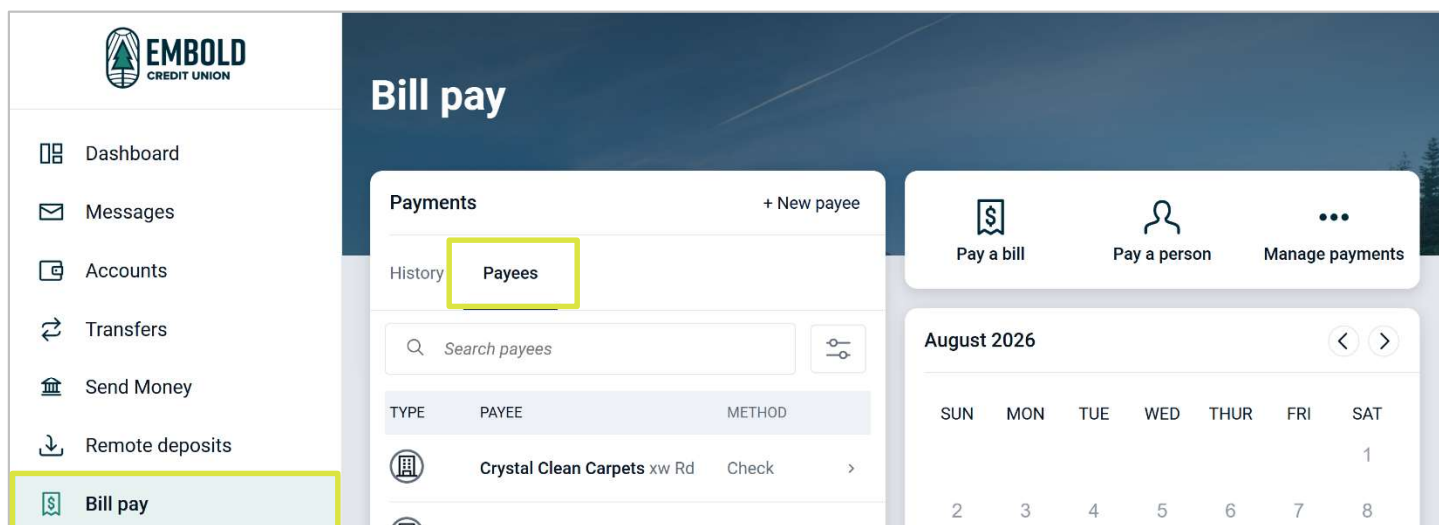


2. Click **+ Add another person**. Choose the delivery method for the payment and enter their information.
3. Click **Submit**. The person will appear under the Payees tab on the Bill Pay page.

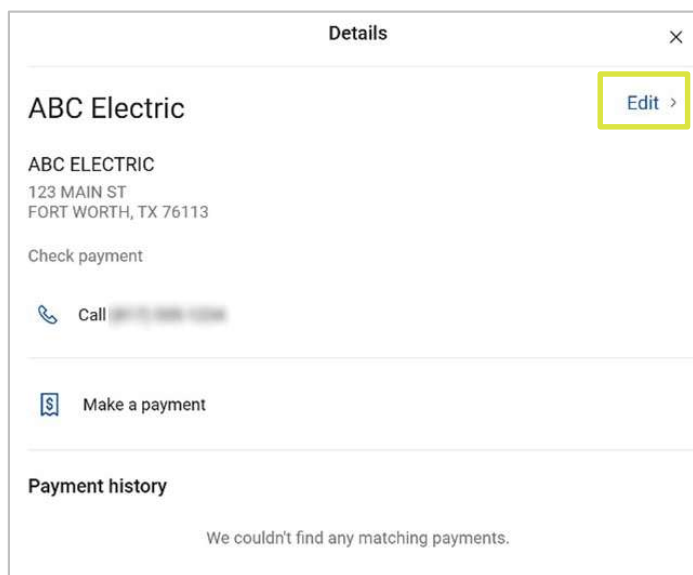
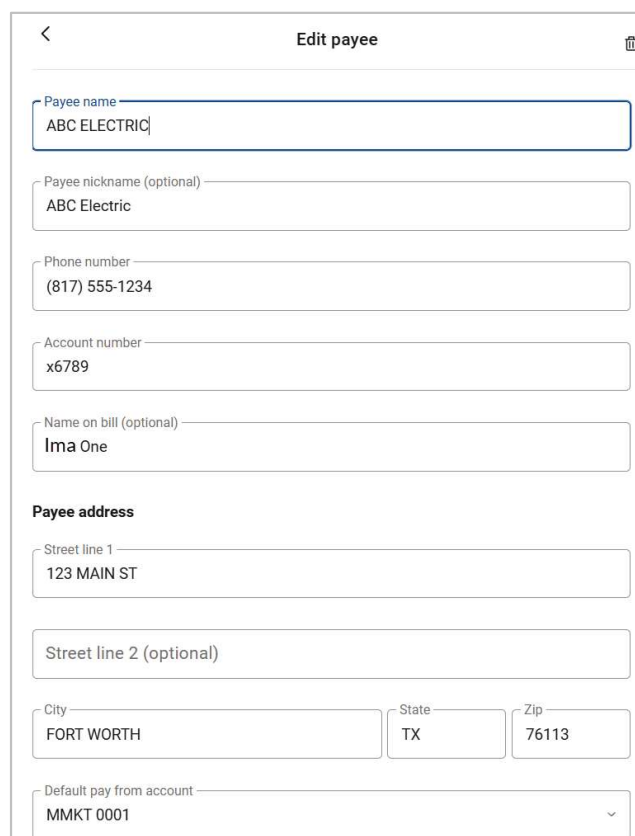
Add a person
Check

Edit or Delete a Payee

1. Navigate to the **Bill pay** page and select the **Payees** tab.

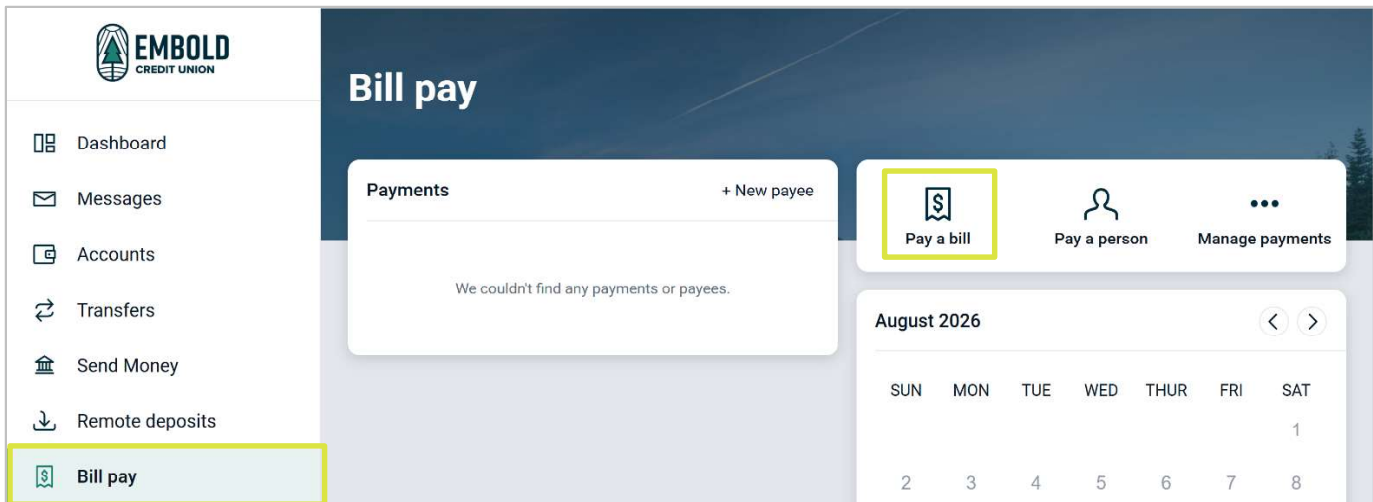


2. Select the payee and click **Edit**. You may be prompted to authenticate your identity.
3. Modify the payee's information or click the **trash can** icon to delete.

Pay a Bill

1. Select the Bill Pay menu and click **Pay a bill**. You can also select the Pay a bill Quick Action button from the Dashboard.



1. Select the payee. Choose the *From* account for the payment and enter the amount to pay them. Click **More Options** to see other options such as the ability to future date the payment, make it recurring, or add a memo.
2. Click **Submit** at the bottom of the screen and confirm. Your payment will appear under the **History** tab.

<

Payment

ABC Electric

From

Command 0074

x2559

Amount

\$

Frequency

Once

Sends

Today

Arrives by May 27

Notes

Add memo or comment

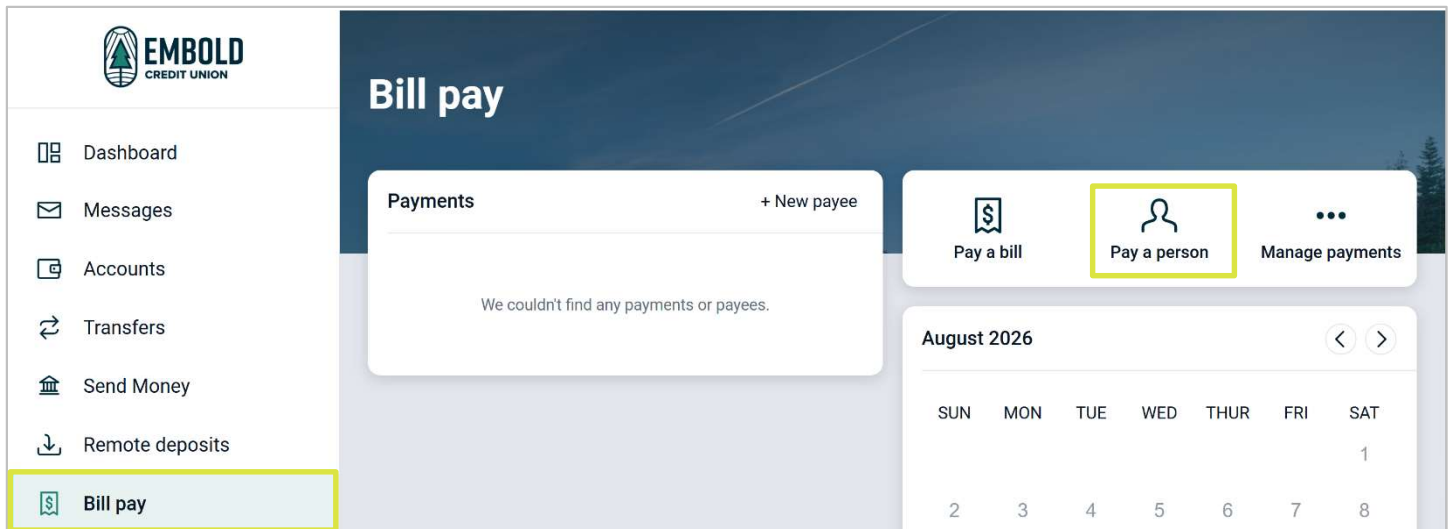
Hide options

Submit

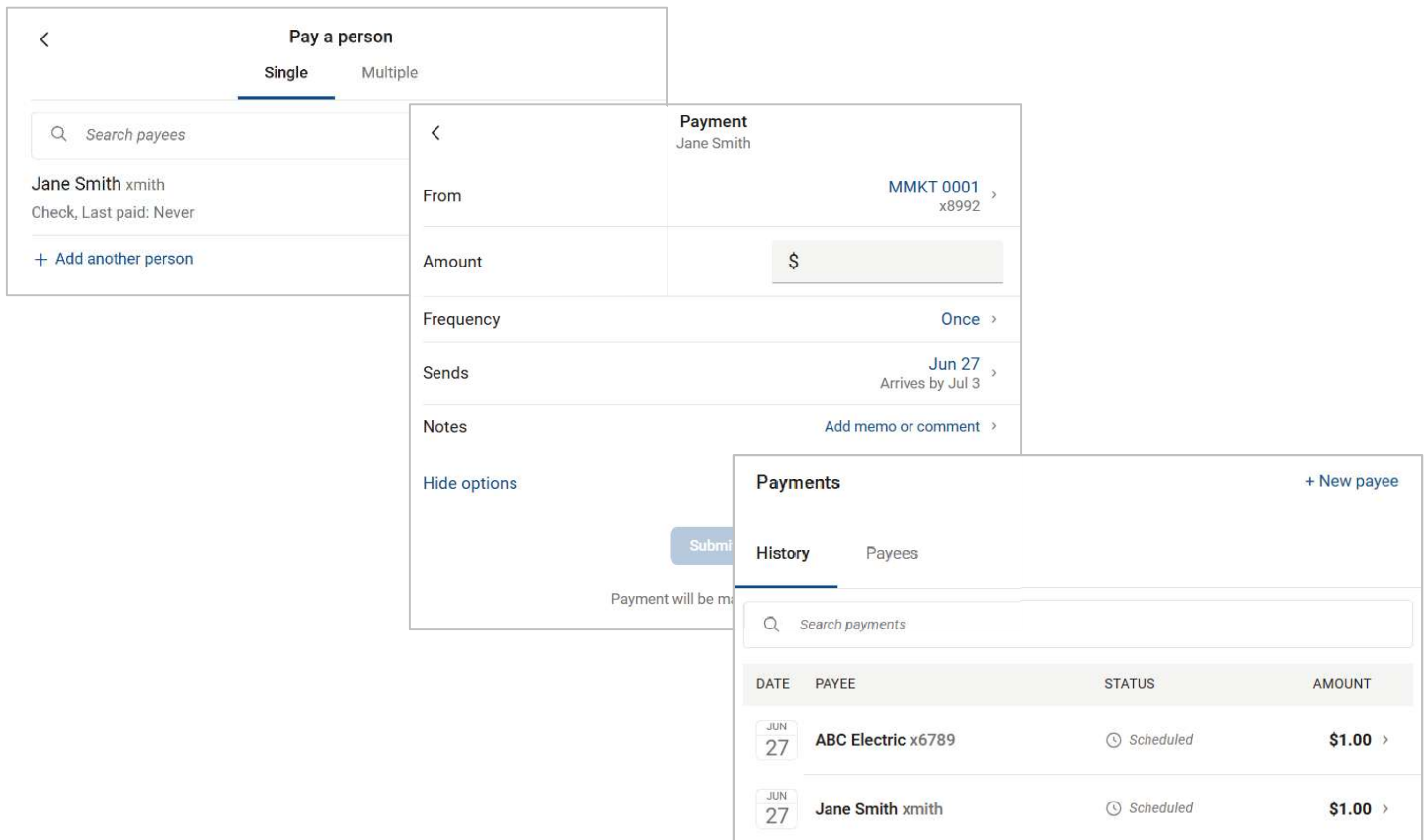
Payment will be made by check

Pay a Person

1. Select the Bill Pay menu and click **Pay a person**. You can also select the Pay a person Quick Action button from the Dashboard.

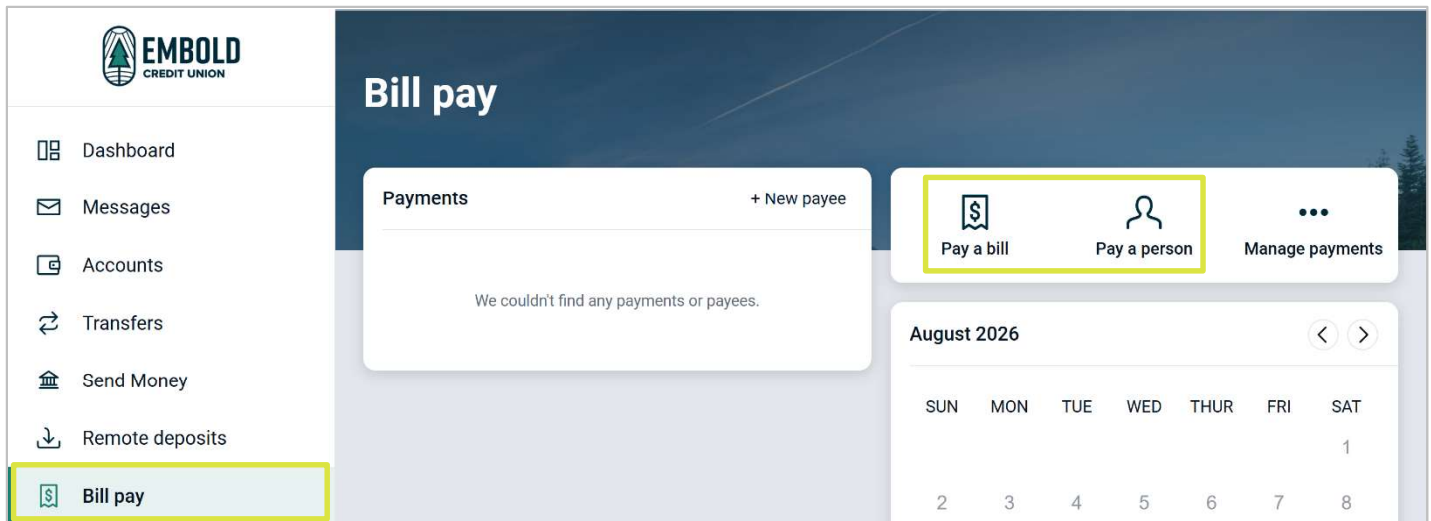


1. Select the person you want to pay.
2. Choose the *From* account for the payment and enter the amount to pay them. Click **More Options** to see other options such as the ability to future date the payment, make it recurring, or add a memo. Click **Submit** at the bottom of the screen and confirm.
3. Your payment will appear under the **History** tab.

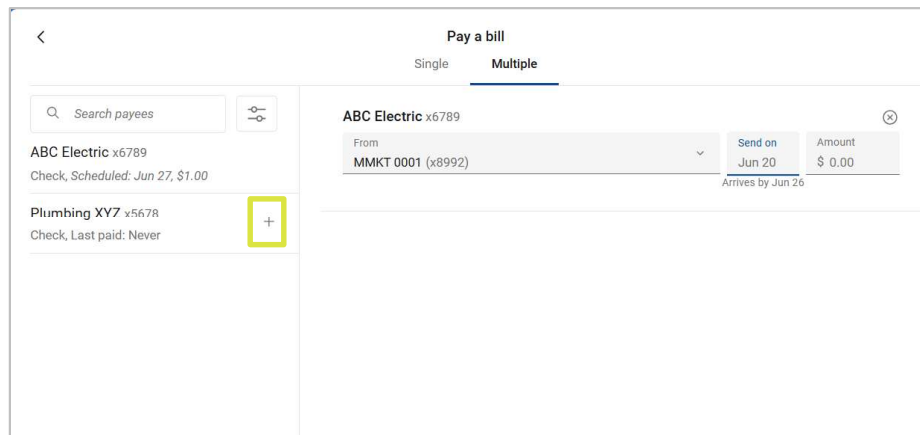


Pay Multiple Bills or People

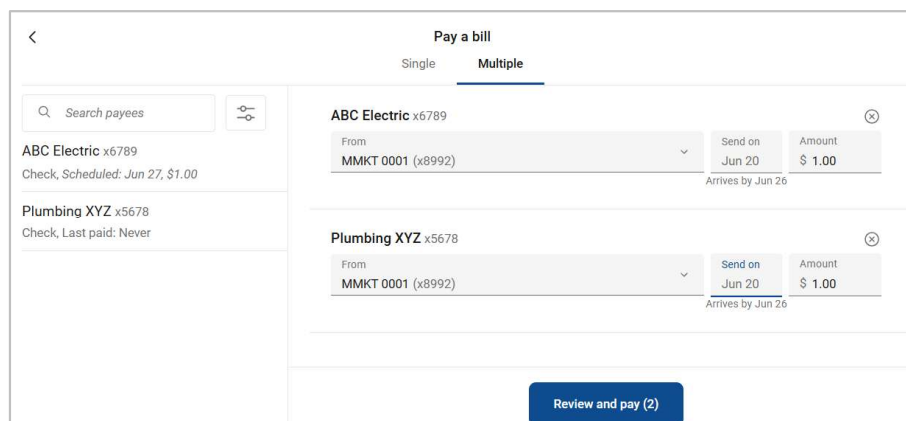
1. Select **Pay a Bill** or **Pay a Person** from the **Bill pay** page or from the Quick Action buttons on the Dashboard.



2. Select the **Multiple** tab and click the **+** next to the payees to send payments to.

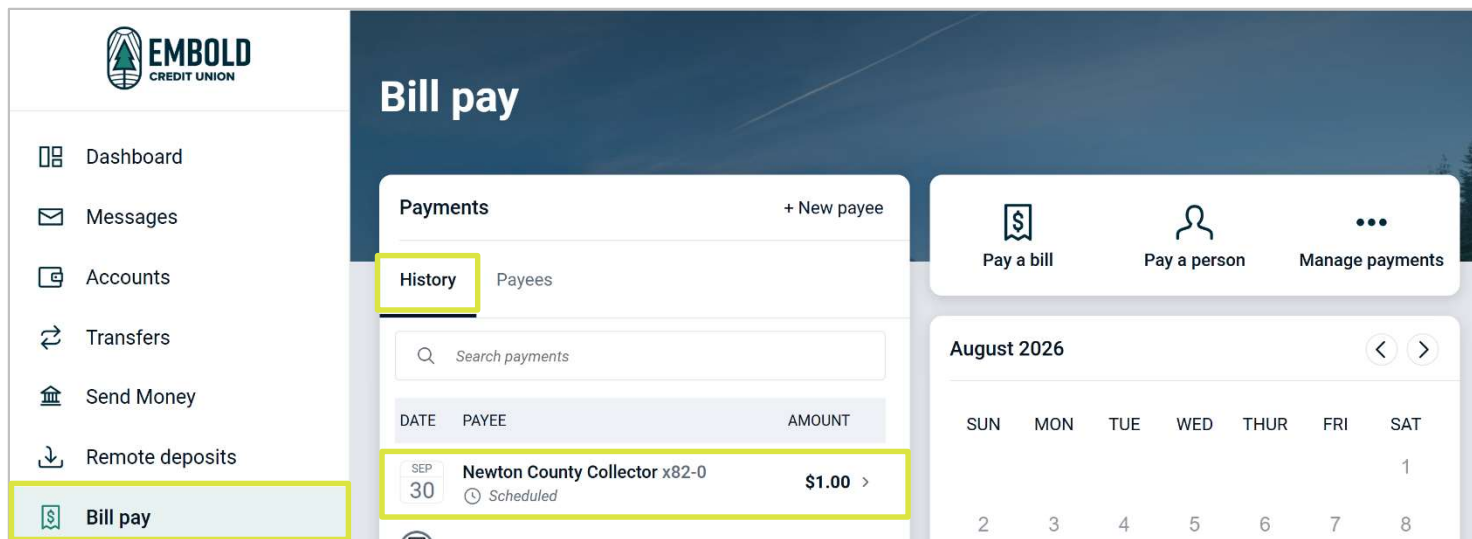


Select the account to pay from, choose the date to send, and enter the amount. Click **Review and pay** then **Submit payments**. Scheduled payments can be reviewed on the **Dashboard** or on the **Bill pay** page.



Edit or Delete a Payment

1. Click **Bill Pay** from the navigation.
2. Under the **History** tab, select your payment.



1. Click **Edit**.
2. Modify the payee's information and click **Save** or click the **trash can** icon to delete.

